



City of Jasper
 200 Burnt Mountain Road
 Jasper, GA 30143
 MINUTES | REGULAR COUNCIL MEETING
 Monday, January 8, 2024, 6:00 PM

MEMBERS PRESENT

Mayor Lawrence
 Mayor Kirk Raffield
 Folsom C. Proctor
 John Foust
 Jim Looney
 Anne Sneve
 Brandon Hannah

STAFF

Kim Goldener
 Lindsey Williams
 Mary E. Burgess
 Matt Dawkins
 Mike Davis
 Stacy Johnson
 Ian Norton

GUESTS IN ATTENDANCE

Janet Flint – Visitor
 Samuel - E. Sellers Street
 Caitlan Raffield – Visitor
 Dan Cox – Visitor
 Reid Irwin – Piedmont Mountainside
 Cindy Foust – Visitor
 Frances Holloman – Visitor
 Aaron Foust – Visitor
 John Bell & Family – Visitors
 Mike Colbaugh – Visitor
 Kebra & Richard Lillebridge – Red Bean
 Terrell & Jessica Cantrell – Visitor
 Jay Hutchins – Piedmont
 Matt Richardson – Amicalola Propane
 Adam Smith – Amicalola Propane
 Jim H. – Amicalola Propane
 Casey Rickett – Amicalola Propane

MEMBERS ABSENT

LEGAL COUNSEL

David Syfan

PRESS

Mari Livsey – KnowPickens
 Angela Reinhardt– Pickens Progress

AGENDA ITEM: Call Meeting to Order/Invocation/Pledge of Allegiance	PRESENTER: Mayor Lawrence	
Mayor Lawrence called the meeting to order. Mayor-Elect Raffield provided the Invocation. Councilmember Proctor led the Pledge of Allegiance.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	N/A	N/A

AGENDA ITEM: Oaths of Office	PRESENTER: Mayor Lawrence Judge David Lindsey	
Kirk Raffield – Mayor John Foust – Council Member Jim Looney – Council Member Brandon Hannah – Council Member		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Adopt Agenda	PRESENTER: Mayor Kirk Raffield	
Discussion: Mayor Raffield called for a motion to adopt the agenda with one amendment to add a special invocation before the consent agenda item.		
Conclusion:		
Mayor Raffield called for a motion to adopt the agenda with one amendment. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Special Invocation		PRESENTER: Mayor Kirk Raffield	
Mayor Raffield recognized Pastor Chad Elliott and asked for him to provide the invocation.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

AGENDA ITEM: Consent Agenda		PRESENTER: Mayor Kirk Raffield	
December 4, 2023, Regular Council Meeting Minutes December 18, 2024, Special Called Council Meeting Minutes Development Report Financial Report Fire Report Police Report Legal Services Agreement for City Attorney David Syfan Municipal Court Judge Service Agreement Robert A. Sneed Municipal Public Defender Agreement Cortney M. Stuart Municipal Court Prosecuting Attorney Joseph W. Hudson			
Conclusion:			
Mayor Raffield called for a motion to adopt the consent agenda. Councilmember John Foust made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: Recognize David Hall for Retirement		PRESENTER: Mayor Kirk Raffield	
Mayor Raffield recognized David Hall for his years of service and retirement.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

ORGANIZATIONAL MEETING:		PRESENTER: Mayor Kirk Raffield	
#1 Election of Mayor Pro Tempore			
Mayor Raffield opened the floor for nominations for Mayor Pro Tempore. Councilmember John Foust nominated Councilmember Dr. Sonny Proctor for Mayor Pro Tempore and Council Anne Sneve provided a second. The motion passes 4 to 1. Councilmember Jim Looney voted no.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

Organizational Meeting:		PRESENTER: Mayor Kirk Raffield	
#2 Consideration and Approval of 2024 Committee Co-chairs			
DISCUSSION:			
Mayor Raffield stated Councilmembers serve on various committees which are appointed each year. The Committee Appointments are as stated below.			
Committee	Committee Description	Councilmembers	
Public Safety & Judicial	Fire Department, Police Department, Municipal Courts	Councilmember Anne Sneve Councilmember Brandon Hannah	
Parks & Properties	City Parks, City Common Areas, City Buildings	Councilmember John Foust Councilmember Brandon Hannah	

Enterprise Funds	Water, Wastewater, Sanitation	Councilmember Jim Looney Councilmember Sonny Proctor
Development & Local Infrastructure	Residential Developments, Commercial Developments, Streets, Sidewalks, Storm Water	Councilmember Sonny Proctor Councilmember John Foust
Finance & Administration	Finance, Human Resources, Customer Service, Utility Billing	Councilmember Jim Looney Councilmember Anne Sneve

Conclusion: Mayor Raffield called for a motion to approve the committee appointments. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion passed unanimously.

Discussion: Mayor Raffield has been asked to serve on the Pickens County Industrial Authority as a committee/board member. Mayor Raffield asked Council to consider allowing him to serve in this capacity.

Conclusion: Mayor Raffield called for a motion to approve the appointment to the Pickens County Industrial Authority. Councilmember Jim Looney made a motion to approve the appointment. Councilmember Sonny Proctor provided a second. The motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

Organizational Meeting: PRESENTER: Mayor Kirk Raffield
 #3 City Council Liaison to Downtown Development Authority (DDA)

Discussion: Recommendation for Councilmember Sonny Proctor serve as the City Council Liaison to DDA.

Conclusion: Mayor Raffield called for a motion to approve the appointment of Councilmember Sonny Proctor to serve as the City Council Liaison to DDA. Councilmember Anne Sneve made a motion to approve. Councilmember John Foust provided a second. The motion passed.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

Organizational Meeting: PRESENTER: Mayor Kirk Raffield
 #4 Planning Commission Appointments

Discussion: Recommended the approval of Planning Commission Appointments for Joanna Kearns for the term of 01-01-2024 to 12-31-2027 and for Craig Jones for the term of 01-01-2024 through 12-31-2027.

Conclusion: Mayor Raffield called for a motion to approve the appointments of Joanna Kearns and Craig Jones to the Planning Commission. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion passed.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

Public Hearings: PRESENTER: Mayor Raffield

Opened Public Hearing at 6:27pm

1. Request by applicant Amicalola Propane, Inc. to rezone Parcel 053A 097 003 consisting of a total of 1.91 acres to be rezoned from C-2 General Commercial to M-1 General Industry.
2. Request by applicant A. Reid Irwin on behalf of Piedmont Mountainside Hospital for a variance from the City of Jasper Zoning Ordinance Sec. 94-140-Buffer Design; (e), to reduce the required buffer between a C2-Commerical and RA-Residential Agriculture from 30' to 20' Parcel 042 012 002, located at 1266 Highway 515 South.

Ended Public Hearing at 6:38pm.

Unfinished Business: #1 Consideration & Approval for alcohol license to sell wine by the package for Woodbridge General Store		PRESENTER: Kim Goldener - Interim City Manager Lindsey Williams – Finance Director/Interim City Clerk	
Discussion: Ms. Goldener provided a brief description of the applicant’s request. Staff requested approval of application.			
Conclusion: Mayor Raffield called for a motion to approve. Councilmember Anne Sneve made a motion to continue this item for further review until 02.05.2024 council meeting. Councilmember John Foust provided a second. The motion passed unanimously.			
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A	

AGENDA ITEM: New Business #1 Consideration & Approval of Ordinance 2024-01 rezoning of parcel 053A 097 003 from C2 to M1		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
Discussion: Ms. Burgess provided a brief description of the request to be changed from commercial to light industrial.			
Conclusion: Mayor Raffield called for a motion to table this item for further review. Councilmember Anne Sneve made a motion to table this item for further research. Councilmember John Foust provided a second. The motion passed unanimously.			
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A	

AGENDA ITEM: New Business #2 Consideration & Approval of Ordinance 2024-02 request for buffer variance by Piedmont Mountainside Hospital on parcel 042 012 002		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
Discussion: Ms. Burgess stated the granting of this variance would not be in contrast with our regulations and staff is recommending approval of this request with conditions.			
Conclusion: Mayor Raffield called for a motion to approve with conditions. Councilmember Anne Sneve made a motion to approve with conditions. Councilmember Jim Looney provided a second. The motion passed unanimously.			
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A	

AGENDA ITEM: New Business #3 Consideration & Approval of Proposal from Vanasse Hangen Brustin (VHB) for 2024 Watershed Monitoring and Targeted Watershed Assessment		PRESENTER: Kim Goldener – Interim City Manager	
Discussion: Ms. Goldener requested approval of the proposal from VHB for \$28,992 to conduct the 2024 Watershed Monitoring and Targeted Watershed Assessment. The proposal is larger due to the Targeted Watershed Assessment (aka Stream Walk) which is required to be conducted every five (5) years.			
Conclusion: Mayor Raffield called for a motion to approve the proposal with Vanasse Hangen Brustin. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.			
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A	

AGENDA ITEM: New Business		PRESENTER: Kim Goldener - Interim City Manager	
#4 Consideration & Approval of Resolution 2024-01 for Proposal from T. Stanco's bid for the Grandview Water Line Project			
Discussion: Ms. Goldener gave a brief description of the issue surrounding a water main along Grandview Road which could potentially create a major water main break. Turnipseed Engineering assisted the city with applying to GEMA for a grant of approximately \$114,000. This amount will almost cover our bid proposal from T. Stanco who were the lowest bidder. Requested approval of a bid proposal of \$137,800 from T. Stanco.			
Conclusion: Mayor Raffield called for a motion to approve Resolution 2024-01 for the Proposal from T. Stanco's bid. Councilmember Anne Looney made a motion to approve. Councilmember Jim Looney provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: New Business		PRESENTER: Kim Goldener – Interim City Manager	
#5 Consideration & Approval of Task Order from Goodwyn Mills Caywood (GMC) for Extension of Water Main along Lumber Company Road Project			
Discussion: Requested approval of Task Order for \$55,745 which includes survey, preliminary and final design phases, coordinating all required permitting, bidding, and evaluation of bids and, contract administration for extension of water main along Lumber Company Road Project. Enterprise Committee recommended approval.			
Conclusion: Mayor Raffield called for a motion to approve Task Order from Goodwyn Mills Caywood for the Extension of Water Main along Lumber Company Road Project. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: New Business		PRESENTER: Matt Dawkins – Chief of Police	
#6 Consideration & Approval of JPD Phase II Incentives Plan for Retention of Officers			
Discussion: Chief Dawkins provided a brief explanation of JPD Phase II Incentives Plan and the importance of the ability to attract and retain Certified Officers. Request to approve JPD Phase II Incentives Plan for Retention of Officers.			
Conclusion: Mayor Raffield called for a motion to approve the JPD Phase II Incentives Plan for the Retention of Officers. Councilmember Anne Sneve made a motion to approve. Councilmember Brandon Hannah provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: Committee Reports		PRESENTER: Mayor Kirk Raffield	
No action taken from committee reports			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

AGENDA ITEM: Executive Session		PRESENTER: Mayor Kirk Raffield	
<p>Discussion: Mayor Raffield called for a motion to go into Executive Session @ 7:03pm for discussion of Legal and Personnel. Councilmember Jim Looney made a motion to go into Executive Session. Councilmember John Foust provided a second. The motion passed unanimously.</p> <p>Mayor Raffield made a motion to end Executive Session @ 8:32pm and go back into council session. Councilmember Jim Looney made a motion and Councilmember Sonny Proctor provided a second. Motion passed unanimously.</p>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None		N/A	N/A

AGENDA ITEM: Adjourn		PRESENTER: Mayor Kirk Raffield	
<p>Discussion: Mayor Raffield called for a motion to adjourn. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed unanimously.</p>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Adjourn		N/A	N/A



 Mayor



 City Clerk

