

MINUTES
SPECIAL CALLED
COUNCIL MEETING
Via Google Zoom
Tuesday, April 28, 2020

Members Present:

Mayor Steve Lawrence
Dr. Sonny Proctor
Kirk Raffield
John Foust
Anne Sneve
Jim Looney

Staff:

Brandon Douglas
Lindsey Williams
David Hall

Guests in Attendance:

no sign in – zoom participants
Chris Poje
Tamika Lucas

Members Absent:

None

Legal Counsel:

David Syfan

Press:

Mari Livsey
Angela Reinhart

Mayor Lawrence asked Council member Foust if he recognized a quorum. See a quorum, Mayor Lawrence recognized meeting as opening. He requested Council member Looney to provide the invocation. He requested Council Member Raffield to lead the Pledge of Allegiance.

Mayor Lawrence advised that an agenda is in front of them and he entertained a motion to adopt the agenda. Council member Raffield made motion to adopt the agenda with Council member Foust providing second. Motion to approve carried unanimously.

Mayor Lawrence recognized new business and asked Brandon Douglas to address. Brandon Douglas advised that the item as identified as U.S. Department of Agriculture – Letters of Conditions for Loan and Grant application as prepared by Turnipseed Engineers and on the meeting is the elected body along with City Attorney, David Syfan as well as the City Engineer, Chris Poje and this meeting is a requirement for USDA to present the letters of conditions and at that moment deferred to Tamika Lucas with the USDA for presenting.

Tamika Lucas delivered the letters of conditions to the City of Jasper and advised that the City has been approved for a loan in the amount of \$4,748,000 and a grant in the amount of \$2,977,000. Tamika Lucas provided the letter as administered by USDA and advised that conditions are required to be met within 365 days of the date of this letter. Within 10 days there is a need to approve the Loan Resolution, Letter of Intent to meet conditions, and request for obligation of funds. The project details (description of the project) discussed relative to the expansion of the waste water plant. Further information provided. Total estimated cost equals \$7,725,000. A description of the budget as identified in Section 3 highlighted. Further information provided. An interest rate of 1.375% was offered with the monthly payment to be \$12,868 (amortized over a period of 40 years). Further information provided. Details continued to be provided on the items relative to debt service (reserves, etc.). City Attorney David Syfan inquired about reserves with Tamika Lucas providing information and Chris Poje. Tamika Lucas provided further information. City Attorney David Syfan inquired about the more detailed scope of the project. Further background information provided by Chris Poje as he detailed the impetus of the project and the need, scope, etc. Essentially the doubling of the capacity of the WPCP (from aprx. 800,000 gallons per day to nearly 1.6 million gallons per day) as well as the discharge point from Pole Cat Creek to Long Swamp Creek below the City's water intake. Further information provided and discussion conducted relative to the proposed process. Tamika Lucas continued to discuss the various components of the letters of conditions (i.e. legal services, etc.). City Attorney, David Syfan, inquired from USDA of the concept of reimbursement ordinance and Tamika Lucas confirmed acceptance. Further discussion held regarding contingencies, etc. Tamika Lucas advised that the next step upon concluding the letters of condition is to consider the adoption of the loan resolution.

Procedurally, the next step for USDA and what is reflected on the agenda is the next item as consideration and approval of adopting the loan resolution. Mayor Lawrence asked for a motion with Council member Raffield and Council member Proctor providing second for approving the loan

resolution of \$4,748,000 with unanimous approval. The numbers of the votes was 5 yeas and 0 nays. Additional clarification on letter of intent to meet conditions was also executed from 1 year from today to meet the conditions (April 28, 2021). Request for obligations form was also executed and submitted to USDA. Tamika Lucas also submitted additional forms for execution via email.

Meeting adjourned.



Steve Lawrence
Mayor



Brandon D. Douglas
City Manager/Interim City Clerk