



City of Jasper
 200 Burnt Mountain Road
 Jasper, GA 30143
 MINUTES | REGULAR MEETING
 Monday, April 3, 2023, 6:00 PM

MEMBERS PRESENT

Mayor Steve Lawrence
 Kirk Raffield
 Jim Looney
 Anne Sneve
 John Foust

MEMBERS ABSENT

Folsom C. Proctor

LEGAL COUNSEL

R. David Syfan

STAFF

Sonia Jammes
 Tara Benson
 Kim Goldener
 David Hall
 Lindsey Williams
 John Sherrer
 Matt Dawkins
 Stacy Johnson
 Mary Burgess
 Mike Davis

GUESTS IN ATTENDANCE

Ben Mock
 Donna Gaddis
 Phillip Dean
 Steve Tipton
 Loudermilk family
 Tim Stancil

PRESS

Mari Livsey – KnowPickens
 Angela Reinhardt – Pickens Progress
 Larry Cavender

AGENDA ITEM: Call Meeting to Order/Invocation/Pledge of Allegiance		PRESENTER: Mayor Lawrence	
<p>Mayor Lawrence asked Councilmember Sneve if there was a quorum. Councilmember Sneve stated yes. Mayor Lawrence called the meeting to order. Mayor Lawrence stated Councilmember Proctor was not in attendance, he is still recovering. Mayor Lawrence called on Reverend Ben Mock to provide the Invocation. Councilmember Raffield led the Pledge of Allegiance.</p>			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	N/A	N/A	

AGENDA ITEM: Adopt Agenda		PRESENTER: Mayor Lawrence	
<p>CONCLUSION: Mayor Lawrence called for a motion to adopt the agenda. Councilmember Raffield made a motion to approve. Councilmember Looney provided a second. The motion to approve passed unanimously.</p>			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

CONSENT AGENDA ITEMS:		PRESENTER: Mayor Lawrence	
<ul style="list-style-type: none"> Minutes Regular Meeting March 6, 2023 Development Report Financial Report Fire Report Police Report 			
<p>CONCLUSION: Councilmember Sneve made a motion to approve the Consent Agenda. Councilmember Raffield provided a second. The motion to approve passed unanimously.</p>			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

National Safe Digging Month Proclamation
Mayor called up members of the Pickens UCC to read the National Safe Digging Month Proclamation and take a photo.

The Pickens Utility Coordinating Committee has partnered with Georgia 811 to promote National Safe Digging Month each April for the past five years to coincide with the onset of peak digging season.

Swearing in of New Police Officer, Christopher Loudermilk Jr.
 Chief Dawkins recognized a new officer with the Jasper Police Department. Chief Dawkins swore in Christopher Loudermilk Jr. Mr. Loudermilk’s family joined in the picture with Mayor and Council.

AGENDA ITEM: New Business
 #1 Consideration & Approval of Georgia Cities Week Resolution 2023-04 **PRESENTER:** Mayor Lawrence

DISCUSSION:
 The Georgia Municipal Association (GMA) is sponsoring Georgia Cities Week April 23 – 29, 2023, to highlight and celebrate cities and the many services they provide.

CONCLUSION:
 Mayor Lawrence called for a motion to approve Resolution 2023-04, Georgia Cities Week. Councilmember Raffield made a motion to approve. Councilmember Sneve provided a second. The motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business
 #2 Consideration & Approval of Budget Amendments Resolution 2023-05 **PRESENTER:** Lindsey Williams

DISCUSSION:
 Mrs. Williams provided the 2022 auditor-recommended budget amendments.

CONCLUSION:
 Mayor Lawrence called for a motion to approve Budget Amendments Resolution 2023-05. Councilmember Looney made a motion to approve. Councilmember Sneve provided a second. The motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business
 #3 Consideration & Approval of Resolution 2023-06 Extension to the Temporary Moratorium **PRESENTER:** Sonia Jammes

DISCUSSION:
 Ms. Jammes stated that the city is in the final review stages of the zoning ordinance update. Ms. Jammes provided the council with the steps that must be completed prior to the revised ordinance being adopted. Ms. Jammes stated that the final draft of the master plans for both the utility system and development process will be presented to City Council later this month. The final review by the Development and Local Infrastructure Committee and Zoning Ordinance Revision Committee will occur this month. If both committees agree upon the final draft, then the ordinance will advance to the adoption process. The first step in the adoption process will be to post the entire ordinance and map amendments on the city website for a minimum of 30-days to allow time for the public to review and make comments. After the 30 days of posting, there will be a hearing held by the Planning & Zoning Commission. Ms. Jammes said in order to complete all of the tasks that have been present staff will need additional time. Staff is requesting Council to adopt a ninety (90) day extension to the moratorium for residential requests to rezone into the City until July 15, 2023. This extension will not apply to building permits for properties already properly zoned for the building permit application and which do not necessitate rezoning. Mayor Lawrence asked if we would have a report on our Master Plan before the

90 days are up. Ms. Jammes stated yes.

CONCLUSION:

Mayor Lawrence called for a motion to approve Resolution 2023-06 Extension to the Temporary Moratorium. Councilmember Raffield made a motion to approve. Councilmember Looney provided a second. The motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business

#4 Consideration & Approval of Resolution 2023-07 DCA Appalachian Regional Commission Grant

PRESENTER: Kim Goldener

DISCUSSION:

Mrs. Goldener provided background on the Appalachian Regional Commission grant program for Perrow Park. The minimum match requirement is 50% of the funding request made to ARC, with a maximum funding award of \$1 million for construction projects. This is \$250,000 more than we were previously aware could be received from ARC. With this increase, staff has included back into Phase 1 restroom facilities for the park at the recommendation from NWGRC.

GMC is currently working on the Preliminary Engineering Report. Phase 1 estimate will come in at approximately \$2,100,000. The city will be responsible for committing a minimum of \$1 million dollars for this project. Staff is requesting to apply for the Appalachian Regional Commission grant program and execute Resolution 2023 07 regarding the City’s commitment of the minimum 50% matching funds requirement. Mrs. Goldener stated that we have SPLOST funds and other things to make up the difference. Councilmember Sneve asked where the anticipated other funds will come from. Mrs. Goldener said with SPLOST, fund balance, and possible corporate sponsorships. It could be several months before we know if we will receive the grant.

CONCLUSION:

Mayor Lawrence called for a motion to approve Resolution 2023-07 DCA Appalachian Regional Commission Grant Councilmember Looney made a motion to approve. Councilmember Raffield provided a second. The motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business

#5 Consideration & Approval of City of Jasper Utility Placement Details

PRESENTER: Kim Goldener

DISCUSSION:

Mrs. Goldener provided background on the Utility Placement Detail. The City of Jasper Utility Placement Details can be incorporated into the revised Development Standards that GMC is assisting the city with. Pickens County Utilities Coordinating Council (UCC) has been working on a standardized utility placement detail that Developers can incorporate into their site plans to ensure that the various utilities have a standard location.

CONCLUSION:

Mayor Lawrence called for a motion to approve the City of Jasper Utility Placement Details. Councilmember Raffield made a motion to approve. Councilmember Looney provided a second. The motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		
#6 Consideration & Approval of Resolution 2023-08 Appoint the City Zoning Official	PRESENTER: Sonia Jammes	
DISCUSSION: Ms. Jammes stated that the 2022 General Assembly changes in the zoning law requires the city to designate a Zoning Official to perform duties under the zoning ordinance. She added that to remain in compliance Staff is requesting that Jasper City Council appoint the City Development Director to the position of Zoning Official.		
CONCLUSION: Mayor Lawrence called for a motion to approve Resolution 2023-08 appointment of Mary Burgess as the city Zoning Official. Councilmember Looney made a motion to approve. Councilmember Sneve provided a second. The motion to approve passed unanimously.		
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A

AGENDA ITEM: New Business		
#7 Consideration & Approval of Ordinance 2023-05 Theft of Services	PRESENTER: Lindsey Williams	
DISCUSSION: Mrs. Williams explained that the purpose of this ordinance would be to hopefully deter any account holder from tampering with the meter. If there is tampering, it will allow the city to recoup some of the expense for parts and labor to make any necessary repairs and help protect our water system. Mrs. Williams added that she has worked with Mr. Syfan on the Ordinance and brought it before the enterprise committee.		
CONCLUSION: Mayor Lawrence called for a motion to approve Ordinance 2023-05 Theft of Services. Councilmember Sneve made a motion to approve. Councilmember Looney provided a second. The motion to approve passed unanimously.		
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A

AGENDA ITEM: New Business		
#8 Consideration & Approval of WPCP Expansion Resolution 2023-03	PRESENTER: Mr. Syfan	
DISCUSSION: Mr. Syfan stated that in working with the WWTP expansion project there is a force main component that will reroute the treated water to another location. The staff has secured all but one of the easements for the project. The easement that has not been secured is due to the parcel being subject to a conservation easement and the conservation board feels the city acquire the easement by way of a condemnation proceeding. Mr. Syfan gave a brief exploitation of the resolution.		
CONCLUSION: Mayor Lawrence called for a motion to approve WPCP Expansion Resolution 2023-03. Councilmember Rafield made a motion to approve. Councilmember Sneve provided a second. The motion to approve passed unanimously.		
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A	DEADLINE N/A

AGENDA ITEM: New Business
 #9 Consideration & Approval of Amendment to Legal Services for the WPCP expansion & Force Main **PRESENTER:** Mr. Syfan

DISCUSSION:

Mr. Syfan explained that due to needing a condemnation proceeding, the legal agreement will need to be revised to accommodate the additional legal costs associated with the USDA Wastewater Pollution Control Plant Expansion and Force Main project.

CONCLUSION:

Mayor Lawrence called for a motion to approve the Amendment to Legal Services for the WPCP expansion & Force Main. Councilmember Sneve made a motion to approve. Councilmember Raffield provided a second. The motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Committee Reports

DISCUSSION:

The council provided a brief update. No action was taken from the committee reports.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Adjourn **PRESENTER:** Mayor Steve Lawrence

DISCUSSION:

Mayor Lawrence called for a motion to adjourn.

CONCLUSION:

Councilmember Raffield made a motion to adjourn the meeting. Councilmember Sneve provided the second. The motion to approve passed unanimously. Mayor Lawrence adjourned the meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Adjourn	N/A	N/A



 Mayor



 City Clerk