



City of Jasper
 200 Burnt Mountain Road
 Jasper, GA 30143
 MINUTES | REGULAR MEETING
 Monday, September 15, 2022, 6:00 PM

MEMBERS PRESENT
 Mayor Steve Lawrence
 Folsom C. Proctor
 John Foust
 Jim Looney
 Anne Sneve
 Kirk Raffield

STAFF
 Sonia Jammes
 Lonnie Waters
 Tara Benson
 David Hall
 Lindsey Williams
 John Sherrer
 Stacy Johnson
 Mike Davis

GUESTS IN ATTENDANCE
 Haley Bouchie
 Greg Meadows

MEMBERS ABSENT

LEGAL COUNSEL
 R. David Syfan

PRESS
 Mari Livsey – KnowPickens
 Angela Reinhardt – Pickens Progress

AGENDA ITEM: Call Meeting to Order/Invocation/Pledge of Allegiance	PRESENTER: Mayor Steve Lawrence
Mayor Lawrence seeing a quorum called the meeting to order. Mayor Lawrence called on Greg Meadows to provide the Invocation. Councilmember Kirk Raffield led the Pledge of Allegiance.	
ACTION ITEMS	PERSON RESPONSIBLE
None	N/A
	DEADLINE
	N/A

AGENDA ITEM: Adopt Agenda	PRESENTER: Mayor Steve Lawrence
CONCLUSION: Mayor Lawrence called for a motion to adopt the agenda. Councilmember Anne Sneve made a motion to approve. Councilmember Raffield provided a second. Motion to approve passed unanimously.	
ACTION ITEMS	PERSON RESPONSIBLE
Approved	N/A
	DEADLINE
	N/A

CONSENT AGENDA ITEMS: Minutes Regular Meeting August 1, 2022 Minutes Special Called Meeting August 8, 2022 Development Report Financial Report Fire Report Police Report Amended Job Description National Assisted Living Week Proclamation	PRESENTER: Mayor Steve Lawrence
CONCLUSION: Councilmember Jim Looney made a motion to approve the Consent Agenda. Councilmember Sneve provided a second. Motion to approve passed unanimously.	
ACTION ITEMS	PERSON RESPONSIBLE
Approved	N/A
	DEADLINE
	N/A

AGENDA ITEM: New Business #1 Consideration and approval of JMA Events Halloween Trick or Treat and Night of Lights Christmas Parade	PRESENTER: Haley Bouchie
DISCUSSION: Mayor Lawrence called on Hailey Bouchie with the Jasper Merchants Association. Mrs. Bouchie requested to block off Main Street on October 31 st from 3:30 pm until 7:00 pm. Trick or treating starts at 4 pm till 6:00 PM. Mrs. Bouchie	

stated that they try to have everyone off the street by 7:00 PM. Mrs. Bouchie thanked Mayor and council for their support and participation at last year’s event.
 Mrs. Bouchie addressed Mayor and council on having the Christmas parade. Historically the JMA holds a Christmas parade on the first Saturday in December. The DDA voted to change it to the first Sunday in December to keep from competing with neighboring cities. Mrs. Bouchie is asking for the streets to be closed at noon on December 4, 2022, from D.B Carroll to Spring Street. Mrs. The parade will start at 6:00 PM. Discussion on if staff would be overseeing signing off on events in the future. Ms. Jammes stated that is correct, staff has a form that is signed off by Police, Fire, and City Manager. This is coming before Council tonight because it is a high-profile event. In the future, the City Manager will sign off.

CONCLUSION:

Mayor Lawrence called for a motion to approve Trick or Treat on October 31, 2022, and street closing from 3:30 PM to 7:00 PM. Councilmember Raffield made a motion to approve. Councilmember Sneve provided a second. Motion passed unanimously.

Councilmember Looney made a motion to approve the Night of Lights Christmas parade on December 4, 2022. Councilmember Raffield provided a second. Motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business
 #2 Consideration and approval of adding an additional day for City of Jasper Municipal Court Calendar **PRESENTER:** Tonya Dutton

DISCUSSION:

Mrs. Dutton is requesting to approve two Court days a month starting in November. Adding a new court date will reduce the number of defendants in the courtroom and make for a safer environment. The Fire Marshall has given a recommendation for this added day. The proposed court dates would be the 3rd Tuesday and Thursday of every month at 9 am.

CONCLUSION:

Mayor Lawrence called for a motion to approve the additional day for the Jasper Municipal court calendar. Councilmember Sneve provided a motion to approve. Councilmember Foust provided a second. Motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business
 #3 Consideration and approval of the amendment to Legal Services Agreement with the City of Jasper and the Bond Counsel /USDA project **PRESENTER:** David Syfan

DISCUSSION:

Mr. Syfan explained that the increase in the cost of the USDA project, there has been an increase in the complexity and liability in structuring the short-time financing. Total legal fees increase from the previously approved amount of \$115,000 to \$157,000. This increase will be deducted from the USDA Approved Contingencies amount. The Rural Development has approved the proposed amendment.

CONCLUSION:

Mayor Lawrence called for a motion to approve the amendment to the legal services agreement with the City of Jasper and the Bond Council for the USDA project. Councilmember Raffield made a motion to approve. Councilmember Sneve provided a second. Motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business
 #4 Consideration and approval of Bond Ordinance 2022-11 and authorization of Mayor, City Clerk, and City Attorney to sign Validation documents **PRESENTER:** David Syfan

<p>DISCUSSION: Mr. Syfan is requesting the council to authorize the Mayor, City Clerk, and City Attorney to sign the bond validation documents and file the bond validation proceeding. The bond Ordinance allows the City to issue revenue bonds for the USDA project.</p>		
<p>CONCLUSION: Mayor Lawrence called for a motion to approve Bond Ordinance 2022-11 and authorization of Mayor, City Clerk, and City Attorney to sign Validation documents. Councilmember Sneve made a motion to approve. Councilmember Raffield provided a second. Motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

<p>AGENDA ITEM: New Business #5 Consideration and approval of Site Access Agreement with Verizon Wireless PRESENTER: Kim Goldener</p>		
<p>DISCUSSION: Mrs. Goldener stated the water storage tank “Lilly Tank” is under contract with Precise Contractors to be painted. Verizon Wireless has a lease agreement with the city that allows having equipment on the elevated tank. Verizon Wireless has provided a Site Access Agreement (SAA) that has been reviewed, revised, and approved by the City Attorney.</p>		
<p>CONCLUSION: Councilmember Sneve made a motion to approve. Councilmember Looney provided a second. Motion to approve passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

<p>AGENDA ITEM: New Business #6 Consideration and approval of Architectural Services for Perrow Park PRESENTER: Kim Goldener</p>		
<p>DISCUSSION: Mrs. Goldener provided a recap of the Perrow Park project. Staff will be pursuing Appalachian Regional Commission (ARC) grant funding to design and construct the project. ARC has specific procurement requirements that must be followed in both the selection of an architectural firm and the selection of a contractor to perform the work. With the assistance of the Northwest Georgia Regional Commission, the city put out a Request for Proposals for Architectural Services earlier this summer and 6 proposals were received. The council packages contained a breakdown of the scores received by all firms during the first and second rounds, along with a letter confirming that the city followed the procurement process from City Attorney David Syfan.</p>		
<p>CONCLUSION: Mayor Lawrence called for a motion to approve Councilmember Sneve made a motion to approve. Councilmember Raffield provided a second. Motion to approve passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

<p>AGENDA ITEM: New Business #7 Consideration and approval of filming of a Bear Grylls Production PRESENTER: Sonia Jammes</p>		
<p>DISCUSSION: Ms. Jammes stated that the city has been selected number one on a short list of three to be the destination for a film production featuring Survivalist Bear Grylls in a new adventure/game-show hybrid series. The requested location is Parcel #028 039 002 currently owned by the DDA on Cove Road. There will be 4-weeks of prep from October 10th to November 15th. The production crew would then shoot for two weeks from November 6th to November 18th. The</p>		

production would wrap between November 19th to November 23rd. The prep crew will be approximately 30 people and would increase to approximately 60 people for the two-week shooting period. Mr. Syfan discussed having a film Ordinance in place for future growth. Mrs. Jammes stated that it would come before the council to vote on standard operating procedures.

CONCLUSION:

Mayor Lawrence called for a motion to approve. Councilmember Sneve made a motion to approve. Councilmember Looney provided a second. Motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	

AGENDA ITEM: Committee Reports	PRESENTER: Council
---------------------------------------	---------------------------

Council provided updates on various projects

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
none	N/A	N/A

AGENDA ITEM: Executive Session	PRESENTER: Mayor Steve Lawrence
---------------------------------------	--

DISCUSSION:

Mayor Lawrence called for a motion to go into an Executive Session for the discussion of legal, Real Estate, and Personnel. purpose. Councilmember Looney made a motion to go into Executive Session. Councilmember Sneve proved a second. Motion passed unanimously. Councilmember Looney made a motion to go back into regular sessions. Councilmember Sneve provided a second. Motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None	N/A	N/A

AGENDA ITEM: Adjourn	PRESENTER: Mayor Steve Lawrence
-----------------------------	--

CONCLUSION:

Councilmember Looney made a motion to adjourn the meeting. Councilmember Sneve provided the second. Motion to approve passed unanimously. Mayor Lawrence adjourned the meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Adjourn	N/A	N/A



 Mayor



 City Clerk