



City of Jasper
 200 Burnt Mountain Road
 Jasper, GA 30143
 MINUTES | REGULAR COUNCIL MEETING
 Monday, February 5, 2024, 6:00 PM

MEMBERS PRESENT

Mayor Kirk Raffield
 Folsom C. Proctor
 John Foust
 Jim Looney
 Anne Sneve
 Brandon Hannah

STAFF

Kim Goldener
 Lorrie Waters
 Lindsey Williams
 Mary E. Burgess
 Matt Dawkins
 Mike Davis
 Stacy Johnson

GUESTS IN ATTENDANCE

Daniel & Pam Brierdy – PCBC
 Todd Tyler – Amicalola Propane
 Casey Rickett – Amicalola Propane
 Amberle Godfrey – PCOC
 Jason & Jackie Hutson – Sharptop
 Distilling
 Jim Hills – Hwy 515 Property

MEMBERS ABSENT

LEGAL COUNSEL

David Syfan

PRESS

Mari Livsey – KnowPickens
 Angela Reinhardt– Pickens Progress

AGENDA ITEM: Call Meeting to Order/Invocation/Pledge of Allegiance	PRESENTER: Mayor Kirk Raffield
Mayor Raffield called the meeting to order. Mayor Raffield provided the Invocation. Councilmember Anne Sneve led the Pledge of Allegiance.	
ACTION ITEMS None	PERSON RESPONSIBLE N/A
	DEADLINE N/A

AGENDA ITEM: Adopt Agenda	PRESENTER: Mayor Kirk Raffield
CONCLUSION: Mayor Raffield called for a motion to adopt the agenda. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed unanimously.	
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A
	DEADLINE N/A

AGENDA ITEM: Consent Agenda	PRESENTER: Mayor Kirk Raffield
Amendment to 2023 Pay Scale Development Report Financial Report Fire Report Police Report	
Conclusion: Mayor Raffield called for a motion to adopt the consent agenda. Councilmember Anne Sneve made a motion to approve. Councilmember Sonny Proctor provided a second. The motion passed unanimously.	
ACTION ITEMS Approved	PERSON RESPONSIBLE N/A
	DEADLINE N/A

AGENDA ITEM: Appoint New City Clerk		PRESENTER: Mayor Kirk Raffield	
Conclusion: Mayor Raffield called for a motion to appoint Ms. Lorrie Waters as the New City Clerk. Councilmember John Foust made a motion to approve. Councilmember Jim Looney provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

Public Hearing: Consideration and approval of Zoning Map Correction for Parcel 031 001		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
Discussion: Mayor Raffield opened the Public Hearing at 6:04pm. Mr. Hills provided a brief explanation of events that transpired when he originally annexed his Parcel 031 001 into the city in 2008. Property was mistakenly zoned in as R-A Residential Agricultural. Mr. Hills stated he spoke with Mr. Lonnie Waters who stated he would fix the zoning error. It was never corrected. Ms. Burgess, Planning and Development Director explained that it would require council action to correct this error on the 2008 adopted zoning map.			
Ended Public Hearing at 6:08pm.			

Unfinished Business: #1 Consideration & Approval for alcohol license to sell wine by the package for Woodbridge General Store		PRESENTER: Kim Goldener - Interim City Manager Lindsey Williams – Finance Director/Interim City Clerk	
Discussion: Legal counsel requested this item to be continued until the 03.04.2024 council meeting.			
Conclusion: Mayor Raffield called for a motion to continue this item until the 03.04.2024 council meeting. Councilmember John Foust made a motion to continue this item until 03.04.2024. Councilmember Anne Sneve provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

Unfinished Business: #2 Consideration & Approval of Ordinance 2024-01 rezoning of parcel 053A 097 003 from C2 to M1		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
Discussion: Ms. Burgess explained this location is located on Liberty Lane. The proposed use is for Amicalola Propane. They have requested to put in a 40X50 single story building and will have some trucks parked onsite. There will be a self-service area for propane. The Planning Commission has recommended approval with some conditions. The requirement of the usual conditions also includes vehicles must exit Liberty Lane via Harmony School Road to avoid the steep hill where Liberty Lane exits onto Hwy 515 and understands this property is limited to a propane facility and distribution use only. Site Plan Review is required and in compliance with the requirements found in Chapter 94 including but not limited to all applicable zoning and regulations found in Chapters 18; 26; 34; 66; 82; and 86. Planning Commission and staff recommended approval with these conditions.			
Conclusion: Mayor Raffield called for a motion to approve Ordinance 2024-01. Councilmember Anne Sneve made a motion to approve Councilmember Brandon Hannah provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

Unfinished Business:		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
#3 Consideration & Approval Pinnacle RE Holdings, LLC Cease & Desist Appeal for 191 Interstate South Drive, Jasper, GA 30143 Joint Agreement		Kim Goldener – Interim City Manager	
Discussion: Legal counsel requested that this item be continued until the 03.04.2024 meeting. Ms. Burgess explained that staff have been working diligently to get this matter resolved and feels that another month will allow for the opportunity to get the property into compliance.			
Conclusion: Mayor Raffield called for a motion to continue this item until the 03.04.2024 council meeting. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: New Business		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director	
#1 Consideration & Approval of Ordinance 2024-03 to rezone Parcel 031 001 located at 3458 Hwy 515 N from R-A Residential Agriculture to C-2 General Commercial			
Discussion: Ms. Burgess requested to rezone Parcel 031 001 from R-A to C-2 to correct a mapping error that occurred back in 2008.			
Conclusion: Mayor Raffield called for a motion to approve Ordinance 2024-03 to rezone Parcel 031 001 from R-A to C-2. Councilmember John Foust made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: New Business		PRESENTER: Kim Goldener - Interim City Manager	
#2 Consideration & Approval for Gateway Crossing LLC Development Agreement			
Discussion: Ms. Goldener gave a brief history of these development conditions and their approvals. Both the City’s Attorney and the Developer’s Attorney have worked on this agreement. Mr. Syfan has reviewed and has approved of the agreement.			
Conclusion: Mayor Raffield called for a motion to approve the Gateway Crossing LLC Development Agreement. Councilmember Sonny Proctor made a motion to approve. Councilmember Jim Looney provided a second. The motion passed 4 to 1. Councilmember Anne Sneve denied.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: New Business		PRESENTER: Lindsey Williams – Finance Director	
#3 Consideration & Approval of Resolution 2024-03 for Budget Amendments to 2023 Budget			
Discussion: Ms. Lindsey Williams explained this resolution is to approve these initial proposed FY2023 Operating Budget Amendments.			
Conclusion: Mayor Raffield called for a motion to approve Resolution 2024-03 for Budget Amendments to the FY2023 Budget. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Approved	N/A	N/A	

AGENDA ITEM: New Business #4 & 4b Consideration & Approval to approve vehicles and equipment for JPD from 2020 SPLOST (Special Purpose Local Option Sales Tax)	PRESENTER: Matt Dawkins – Chief of Police Kim Goldener - Interim City Manager
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Discussion (Item 4): Chief Dawkins proposed purchasing four (4) new 2024 Ford Explorers to be used as patrol vehicles. By authorizing this purchase, it will allow for the department to set up a rotation of vehicles to assist in properly maintaining their fleet. The purchase of these vehicles will be paid for utilizing the 2020 SPLOST funds.

Conclusion:
 Mayor Raffield called for a motion to approve the purchase of the four (4) police vehicles. Councilmember Anne Sneve made a motion to approve. Council Member John Foust provided a second. The motion passed unanimously.

Discussion (Item 4b): Ms. Kim Goldener gave a description of the potential purchase of a mobile command unit from the Pickens County Sheriff’s Office for \$25,000. The staff recommends if this unit were to be purchased it would need to be rewrapped with City-branding for it to be used by multiple departments. The re-wrapping would cost approximately \$15,000. The total cost for this project would be approximately \$40,000. The Jasper Police and Fire Departments have agreed to split \$35,000, being \$17,500 each with the remaining \$5,000 to either come from Enterprise Fund or SPLOST.

Conclusion:
 Mayor Raffield called for a motion to approve the purchase of the mobile command unit not to exceed \$40,000. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed 4 to 1. Councilmember Hannah did not vote.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business #5 Consideration & Approval of the 2024 Tourism Development Services Agreement with Pickens County Chamber of Commerce	PRESENTER: Kim Goldener - Interim City Manager
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Discussion: The City has annually entered into an agreement with the Pickens County Chamber of Commerce for Tourism Development Services, and for the allocation of 2/3 of the 6% of the hotel-motel tax collected by the City to the Chamber. Amberle Godfrey from the Chamber of Commerce is present in the audience should the council have any questions.

Conclusion:
 Mayor Raffield called for a motion to approve the 2024 Tourism Development Services Agreement with Pickens County Chamber of Commerce. Councilmember Sonny Proctor made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Committee Reports	PRESENTER: Mayor Kirk Raffield
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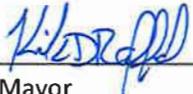
Committee members provided updates on action items for their respective committees.

- Development & Local Infrastructure
- Finance and Administration
- Enterprise
- Parks & Properties
- Public Safety

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Executive Session		PRESENTER: Mayor Kirk Raffield	
<p>Discussion: Mayor Raffield called for a motion to go into Executive Session @ 6:39pm for discussion of Legal and Personnel. Councilmember Jim Looney made a motion to go into Executive Session. Councilmember John Foust provided a second. The motion passed unanimously.</p> <p>Mayor Raffield made a motion to end Executive Session @ 7:12pm and go back into council session. Councilmember Jim Looney made a motion and Councilmember Sonny Proctor provided a second. Motion passed unanimously.</p>			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None	N/A	N/A	

AGENDA ITEM: Adjourn		PRESENTER: Mayor Kirk Raffield	
<p>Discussion: Mayor Raffield called for a motion to adjourn. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion to approve passed unanimously.</p>			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Adjourn	N/A	N/A	



 Mayor



 City Clerk



