



City of Jasper
200 Burnt Mountain Road
Jasper, GA 30143
MINUTES | REGULAR COUNCIL MEETING
Monday, May 5, 2025, 6:00 PM

MEMBERS PRESENT

Mayor Kirk Raffield
Sonny Proctor, MD
John Foust
Jim Looney
Anne Sneve
Brandon Hannah

STAFF

Brandon Douglas
Kim Goldener
Lindsey Williams
Matt Dawkins
John Sherrer
Mary Elizabeth Burgess
Joshua Davis
Charles Jones

GUESTS IN ATTENDANCE

MEMBERS ABSENT

LEGAL COUNSEL

David Syfan

PRESS

Mari Livsey – Know Pickens
Dan Pool – Pickens Progress

AGENDA ITEM: Call Meeting to Order/Invocation/Pledge of Allegiance		PRESENTER: Mayor Kirk Raffield
Mayor Raffield called the meeting to order. Mayor Raffield called on the Councilmember Jim Looney to confirm a quorum was present. Mayor Raffield called on Pastor Chad Elliott to provide the Invocation. Mayor Raffield called on Councilmember John Foust to lead the Pledge of Allegiance.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Adopt Agenda		PRESENTER: Mayor Kirk Raffield
Discussion: Mayor Raffield clarified that Item #5 under New Business was for an alcohol license for Pappas Pizza and requested to amend the agenda to clearly state this item.		
Conclusion: Mayor Raffield called for a motion to adopt the agenda. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion to approve passed unanimously.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Public Comments		PRESENTER: Mayor Kirk Raffield
No one signed up for public comments.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Public Hearings		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director Elizabeth Brundige - Planner
<ol style="list-style-type: none">Request by applicant Will Cobb on behalf of Gateway Crossing Jasper, LLC, the owner of approximately 0.94 acres zoned C-2 General Commercial located at 11 James Drive (Parcel 041 016 006) for a variance from City of Jasper Sign Ordinance Sec. 95-17(b)(3)(a)(4) to increase the allowed number of building facades with signage from two to three for a Chipotle drive-thru restaurant.Request by applicant Will Cobb on behalf of Gateway Crossing Jasper, LLC, the owner of approximately 2.44 acres zoned C-2 General Commercial located at 286 Virginia Way (Parcel 041 016 009) for the following variances from the City of Jasper Sign Ordinance: 1) Variance to Sec. 95-17(b)(3)(a)(1) to increase the allowed		

<p>sign area for a single-occupant building from 200 square feet to 235 square feet; 2) Variance to Sec. 95-17(b)(3)(a)(2) to increase the allowed number of signs per building façade from one to two on two building façades; 3) Variance to Sec. 95-17(b)(3)(a)(4) to increase the allowed number of building façades with signage from two to four for a Whataburger drive-thru restaurant.</p> <p>3. Request by applicant Kristopher Stancil on behalf of Pickens County Government and the Development Authority of Pickens County, the owners of approximately 140.59 acres located at 193 Pickens Airport Road (Parcel 041 064), to annex the entire Pickens County Airport including all airport parcels as more specifically described in the application into the City of Jasper. The City of Jasper is also processing a concurrent request by applicant Kristopher Stancil on behalf of Pickens County Government to rezone the property from Pickens County HB Highway Business district to City of Jasper M-1 General Industry district upon annexation.</p> <p>4. Request by applicant Kristopher Stancil on behalf of Pickens County Government and the Development Authority of Pickens County, the owner of approximately 140.59 acres located at 193 Pickens Airport Road (Parcel 041 064), to rezone the entire Pickens County Airport including all airport parcels by the City of Jasper from Pickens County HB Highway Business district to City of Jasper M-1 General Industry district.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Appointments		PRESENTER: Mayor Raffield
<p>Appointments</p> <p>1. Sequoyah Regional Library System – Requesting the reappointment of Caitlan Raffield for another 4-year term 07/01/2025 – 06/30/2029 on their board</p> <p>2. Sequoyah Regional Library System – Requesting the reappointment of Christi Hobgood for another 4-year term 07/01/2025 – 06/30/2029 on their board</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to approve the reappointment of Caitlan Raffield to the Sequoyah Regional Library System. Councilmember Anne Sneve made a motion to approve. Councilmember Sonny Proctor, MD provided a second. The motion passed unanimously.</p> <p>Mayor Raffield called for a motion to approve the reappointment of Christi Hobgood to the Sequoyah Regional Library System. Councilmember Anne Sneve made a motion to approve. Councilmember Sonny Proctor, MD provided a second. The motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Proclamations		PRESENTER: Mayor Kirk Raffield
<p>1. Proclamation for Municipal Clerks Week May 4 - 11, 2025</p> <p>2. Proclamation for Public Works Week May 18-24, 2025</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

AGENDA ITEM: Consent Agenda		PRESENTER: Mayor Kirk Raffield
<p>1. Approval of Minutes from 03.24.2025</p> <p>2. Approval of Minutes from 04.07.2025</p> <p>3. Approval of Employee Retention Incentive</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to approve the consent agenda. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Kimberly Goldener – Deputy City Manager
#1 Consideration of Special Event Request from Bicycle Ride Across Georgia (BRAG)		
<p>Discussion: BRAG (Bicycle Ride Across Georgia) is back! Starting Rome, Georgia, on May 31st and ending in Hartwell, Georgia on June 7th, over 1,000 riders will arrive in Jasper on Monday, June 2nd for their second stop of the trip. Riders will be setting up Lee Newton Park for their overnight stay, and during their time here in Jasper, there will be a shuttle system available to transport riders to various locations.</p> <p>Amy Myers with the Pickens County Chamber of Commerce has worked very closely with the organizers from BRAG on ensuring that visitors to our community enjoy their stay here. She is here this evening to help any questions you may have.</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to approve the BRAG Special Event Request. Councilmember Anne Sneve made a motion to approve. Councilmember Jim Looney provided a second. The motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Kimberly Goldener – Deputy City Manager
#2 Consideration of Special Event Request from Optimist Club Flapjack 5K		
<p>Discussion: This special event request is from the Optimist Club for the 27th annual Flapjack 5K Run/Walk on Saturday, June 21. This fun event starts at 8AM on Main Street and runners/walkers will head south to the intersection with Little Avenue and then turn around and come back up Main Street where finishers will enjoy a yummy breakfast in the S Main Street block between W Church Street and Spring Street. There will be a brief closure of SR 53/W Church Street starting just before 8AM to allow race participants to cross through the intersection and then traffic will resume as usual.</p> <p>Parish Lowrie with the Optimist Club is here this evening to answer any questions you may have.</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to the Optimist Club Flapjack 5K Special Event Request. Councilmember Jim Looney made a motion to approve. Councilmember Sonny Proctor, MD provided a second. The motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Kimberly Goldener – Deputy City Manager
#3 Consideration of Special Event Request from Lions Club Fourth of July		
<p>Discussion: An annual tradition here in Jasper is back for another year! The Jasper Lion's Club is planning their annual Fourth of July festivities with the Carnival/Fair in Lee Newton Park July 1st - July 6th, and the parade/fireworks celebration on July 4 down Main Street and in Lee Newton Park. Set up in Lee Newton will actually start on June 30th and our Public Safety teams will work closely with their ride vendor. The parade on July 4th starts at 11AM and uses our traditional parade route.</p> <p>We have received the Lion's Clubs insurance and will work with them to obtain coverage from their rides vendor as well.</p> <p>Leslie Miller with the Lion's Club is here this evening to answer any questions you may have.</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to approve the Lions Club Fourth of July Special Event Request. Councilmember Brandon Hannah made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Kimberly Goldener – Deputy City Manager
#4 Consideration of Special Event Request for Zombie Fest		
<p>Discussion: Zombie Fest is back! Jasper's very own Prestige Medical Group is bringing their extremely popular Zombie Fest event back this fall on Saturday, October 25, 2025. This is a completely free, extremely family oriented community event that has trick or treating in the park, contests, games, food, and a ton of fun. Our Public Safety teams do typically participate in this event with a trick or treating booth. This event utilizes every bit of the park, so with the Farmers Market in the morning and Zombie Fest in the afternoon/early evening, Lee Newton Park is really the place to be on that particular Saturday in October.</p> <p>Kim O'Brien and Trina Howard with Prestige Medical are here this evening to answer any questions you may have.</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to approve the Zombie Fest Special Event Request. Councilmember Anne Sneve made a motion to approve. Councilmember Sonny Proctor, MD provided a second. The motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director Elizabeth Brundige - Planner
#5 Consideration of Alcohol License for Pappa Pizza House		
<p>Discussion: Ms. Burgess presented the information as pertaining to the request from Pappas Pizza House for the approval of their alcohol license to serve beer and wine by the drink.</p> <p>Applicants: Georgios Papapetrou and Tim Pappas on behalf of Pappas Pizza House. Location: 408 East Church Street Background Check: Complete; no disqualifying factors. Resident of County: Not required for beer and wine consumption by the drink.</p> <p>We received an application on behalf of Pappas Pizza House to obtain an alcohol license to sell beer and wine by the drink. The applicants submitted all the required paperwork and cleared the required background checks with no disqualifying factors.</p> <p>One sign was displayed along the property frontage for 30 days and a legal ad was run for four consecutive weeks in the Pickens Progress.</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to approve the Alcohol License to serve beer and wine by drink for Pappas Pizza House. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Mary Elizabeth Burgess – Planning & Development Director Elizabeth Brundige - Planner
#6 Consideration of a Request for a variance from the City of Jasper Sign Ordinance Sec. 95-17(b)(3)(a)(4) to increase the allowed number of building elevations with signage from two (2) to three (3) for Chipotle drive-thru restaurant.		
<p>Discussion: The applicant, Will Cobb, on behalf of owner Gateway Crossing Jasper, LLC, requests a variance from Sec. 95-17(b)(3)(a)(4) to exceed the allowed number of building facades with signage for a Chipotle drive-thru restaurant. The request will increase the allowed number of signs from two (2) signs to three (3) signs. The subject property consists of approximately 0.94 acres zoned C-2 General Commercial located at 11 James Drive.</p> <p>Planning Commission recommended unanimous (5-0) approval subject to the following condition at their meeting on April 22nd:</p> <p>1. Sign area shall not exceed 200 square feet for wall signs.</p>		

Conclusion:

Mayor Raffield called for a motion to approve the Variance Request from Will Cobb/Chipotle. Councilmember Jim Looney made a motion to approve. Councilmember Sonny Proctor, MD provided a second. The motion passed unanimously.

ACTION ITEMS

Approved

PERSON RESPONSIBLE

N/A

DEADLINE

N/A

AGENDA ITEM: New Business

PRESENTER: Mary Elizabeth Burgess –
Planning & Development Director
Elizabeth Brundige - Planner

#7 Consideration of a Request for variances from the City of Jasper Sign Ordinance, including: 1) Variance to Sec. 95-17(b)(3)(a)(1) to increase the allowed sign area for a single-occupant building from 200 square feet to 235 square feet; 2) Variance to Sec. 95-17(b)(3)(a)(2) to increase the allowed number of signs per building façade from one to two on two building facades; and, 3) Variance to Sec. 95-17(b)(3)(a)(4) to increase the allowed number of building façades with signage from two to four for a Whataburger drive-thru restaurant.

Discussion: The applicant, Will Cobb, on behalf of owner Gateway Crossing Jasper, LLC, requests variances from the City of Jasper Sign Ordinance, including: 1) Variance to Sec. 95-17(b)(3)(a)(1) to increase the allowed sign area for a single-occupant building from 200 square feet to 235 square feet; 2) Variance to Sec. 95-17(b)(3)(a)(2) to increase the allowed number of signs per building façade from one to two on two building facades; 3) Variance to Sec. 95-17(b)(3)(a)(4) to increase the allowed number of building façades with signage from two to four for a Whataburger drive-thru restaurant. The request will increase the allowed number of building signs from two (2) signs to six (6) signs. The subject property consists of approximately 2.44 acres zoned C-2 General Commercial located at 286 Virginia Way.

Planning Commission recommended approval of the respective variance requests as follows:

- 1) Variance to Sec. 95-17(b)(3)(a)(1) to increase the allowed sign area for a single-occupant building from 200 square feet to 235 square feet (Planning Commission recommended APPROVAL 3-2)
- 2) Variance to Sec. 95-17(b)(3)(a)(2) to increase the allowed number of signs per building façade from one (1) to two (2) on two building facades (Planning Commission recommended APPROVAL 5-0)
- 3) Variance to Sec. 95-17(b)(3)(a)(4) to increase the allowed number of building façades with signage from two to four (Planning Commission recommended APPROVAL 5-0)

Conclusion:

Mayor Raffield called for a motion to approve Variance Request from Will Cobb/Whataburger. Councilmember Brandon Hannah made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.

ACTION ITEMS

Approved

PERSON RESPONSIBLE

N/A

DEADLINE

N/A

AGENDA ITEM: New Business

PRESENTER: Mary Elizabeth Burgess –
Planning & Development Director
Elizabeth Brundige - Planner

#8 Consideration of Request by applicant Kristopher Stancil on behalf of Pickens County Government and the Development Authority of Pickens County, the owners of approximately 140.59 acres located at 193 Pickens Airport Road (Parcel 041 064), to annex the entire Pickens County Airport including all airport parcels as more specifically described in the application into the City of Jasper. The City of Jasper is also processing a concurrent request by applicant Kristopher Stancil on behalf of Pickens County Government to rezone the property from Pickens County HB Highway Business district to City of Jasper M-1 General Industry district.

Discussion: The applicant, Kristopher Stancil, on behalf of Pickens County Government and the Development Authority of Pickens County requests to annex approximately 140.59 acres into the City of Jasper. The subject property consists of Assessor's Parcel Number 041 064 and all associated parcels and accommodates the Pickens County Airport and the GDOT Field Maintenance Office. The applicant is processing a concurrent request to rezone the property from Pickens County Highway Business (HB) district to City of Jasper General Industry (M-1) district.

The Planning Commission recommended unanimous (5-0) approval of the application per staff's recommendation at their meeting on April 22nd.

APPROVE with conditions

Based on the analysis of this application, using the standards and criteria found in Section 94-246(e) of the Zoning Ordinance staff recommends APPROVAL of the request to ANNEX the property into the City of Jasper.

Conclusion:

Mayor Raffield called for a motion to approve the annexation Request from Kristopher Stancil, on behalf of Pickens County Government and the Development Authority of Pickens County. Councilmember Anne Sneve made a motion to approve. Councilmember Brandon Hannah provided a second. The motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business

PRESENTER: Mary Elizabeth Burgess –
Planning & Development Director
Elizabeth Brundige - Planner

#9 Consideration of request by applicant Kristopher Stancil on behalf of Pickens County Government and the Development Authority of Pickens County, the owner of approximately 140.59 acres located at 193 Pickens Airport Road (Parcel 041 064), to rezone the entire Pickens County Airport including all airport parcels by the City of Jasper from Pickens County HB Highway Business district to City of Jasper M-1 General Industry district.

Discussion: The applicant, Kristopher Stancil, on behalf of Pickens County Government and the Development Authority of Pickens County requests to annex approximately 140.59 acres into the City of Jasper. The subject property consists of Assessor's Parcel Number 041 064 and all associated parcels and accommodates the Pickens County Airport and the GDOT Field Maintenance Office. The applicant is requesting to annex and rezone the property from Pickens County Highway Business (HB) district to City of Jasper General Industry (M-1) district. The proposed rezoning will allow for continued use and operation of the property as the Pickens County Airport and GDOT Field Maintenance Office.

The Planning Commission recommended unanimous (5-0) approval of the application per staff's recommendation at their meeting on April 22nd.

APPROVE with conditions

Based on the analysis of this application, using the standards and criteria found in Section 94-246(a) of the Zoning Ordinance, staff recommends APPROVAL of the request for a ZONING MAP AMENDMENT to rezone the property from Pickens County Highway Business (HB) district to City of Jasper General Industry (M-1) district.

1. The grant of this rezoning as provided herein, is not a commitment, warranty, or covenant by the City of Jasper that water and sewer capacity of the City is available for this development, and the City of Jasper makes no representations that such capacity is currently available. Water and sewer capacity of the facilities of the City of Jasper, if physically available at the time of application to tap onto the City's water and/or sewer lines which will be after any necessary water and sewer infrastructure is constructed by applicant and approved by the City, will be made available to the property upon the same basis as any other applicant, and pursuant to the requirements of the ordinances of the City of Jasper, Georgia.

Conclusion:

Mayor Raffield called for a motion to approve the Rezoning Request from Kristopher Stancil, on behalf of Pickens County Government and the Development Authority of Pickens County for Parcel 041 064 with one condition to exclude Adult Entertainment. Councilmember Anne Sneve made a motion to approve. Councilmember Brandon Hannah provided a second. The motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Josh Davis – Public Works	
#10 Consideration of the purchase of a Kubota 57 Excavator		Director	
Discussion: This excavator has a longer reach therefore will make it more useful for both the Public Works and Utilities Department. Having a longer reach will help Public Works bushhogging and replacing storm drains. Having more a longer reach and more horsepower can also help the Utility Department work on the deeper sewer lines.			
Conclusion:			
Mayor Raffield called for a motion to approve the Purchase of a Kubota 57 Excavator. Councilmember John Foust made a motion to approve. Councilmember Brandon Hannah provided a second. The motion passed unanimously.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Approved		N/A	N/A

AGENDA ITEM: New Business		PRESENTER: Josh Davis – Public Works	
#11 Consideration of the purchase of a broom attachment for Kubota Skidsteer		Director	
Discussion: The broom attachment will be used for sweeping streets after parades, events, water leaks, cleaning the walking paths at the parks, removing debris after thunderstorms, and removing snow during winter events.			
Conclusion:			
Mayor Raffield called for a motion to approve the Purchase of a Broom Attachment for the Kubota Skidsteer. Councilmember Jim Looney made a motion to approve. Councilmember Anne Sneve provided a second. The motion passed unanimously.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Approved		N/A	N/A


AGENDA ITEM: New Business		PRESENTER: Brandon Douglas – City	
#12 Consideration of Airport Lift Station		Manager_	
Discussion: As you may recall from the Feb. 27th work session and from the March 3rd Regular meeting this matter was tabled. The matter was brought forward at the April 7th meeting but was tabled for the May 5th as not all documents were ready.			
Background: Pickens County constructed a sanitary sewer lift station in and around 2020/2021 at 925 Upper Salem Church Road within the area we affectionately call the "horseshoe" west of the Airport runways. Pickens County does not have a POTW (Publicly Owned Treatment Works) and is unable to operate the lift station. This station is well within the City's Service Delivery area, and the discharge force main ties into a City owned and maintained sanitary manhole on Airport Business Court. There is a business owner that has constructed a hangar on the horseshoe near where the new Airport terminal is being constructed and has paid the requisite water and sewer tap/connection fees. The project is nearly completed; however, the City cannot set the water meter until they have operational sewer. Operational sewer requires that the County's lift station be turned over to the City for ownership and maintenance.			
UPDATE for April 7th meeting: The Development Authority (owner of the property wherein the lift station is located) approved to move forward with providing the City with an easement for the lift station and the sewer line. The plat and legal descriptions have been reviewed by staff and legal and appear to be in proper order. We have not received the quit claim deed document at this time but it was authorized to be provided.			
UPDATE for May 5th meeting: All documents (plat, easements, Quit Claim, etc.) have been received and reviewed by legal/staff and is in proper order for consideration.			
Conclusion: Mayor Raffield called for a motion to accept the Airport Lift Station on Upper Salem Church Road. Councilmember Sonny Proctor, MD made a motion to approve. Council Member Brandon Hannah provided a second. The motion passed unanimously.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Approved		N/A	N/A

AGENDA ITEM: New Business #13 Consideration of Georgia Power Easement		PRESENTER: Brandon Douglas – City Manager
<p>Discussion: The city has received a request from Georgia Power regarding the need for an easement. Staff is reviewing with legal and operations re: this packet received and will have more insight at the meeting.</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to table the Georgia Power Easement. Councilmember Brandon Hannah made a motion to approve. Councilmember Anne Sneve provided a second. The motion to table was unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tabled	N/A	N/A


AGENDA ITEM: New Business #14 Consideration of Personnel Handbook		PRESENTER: Brandon Douglas – City Manager
<p>Discussion: As you are aware...staff has been working with the Administration Committee regarding the revised handbook. The updated version was submitted to all of the council after the March 27th Work Session with the understanding that there would be sufficient time for the council to review and consult with committee members. As such, staff met with the committee on 4.30.25 to finalize the handbook and are prepared to seek council direction.</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to table the Personnel Handbook. Councilmember Anne Sneve made a motion to table. Councilmember Jim Looney provided a second. The motion table was unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tabled	N/A	N/A

AGENDA ITEM: Executive Session		PRESENTER: Mayor Kirk Raffield
<p>Discussion:</p> <p>Mayor Raffield called for a motion to go into Executive Session @ 7:29pm for discussion of Legal and Personnel. Councilmember Anne Sneve made a motion to go into the Executive Session. Councilmember Brandon Hannah provided a second. The motion passed unanimously.</p> <p>Mayor Raffield made a motion to end Executive Session @ 8:53pm and go back into council session. Councilmember Brandon Hannah made a motion to end the Executive Session and Councilmember Anne Sneve provided a second. Motion passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

AGENDA ITEM: Adjourn		PRESENTER: Mayor Kirk Raffield
<p>Discussion:</p> <p>Conclusion:</p> <p>Mayor Raffield called for a motion to adjourn.</p> <p>Councilmember John Foust made a motion to adjourn. Councilmember Anne Sneve provided a second. The motion to adjourn passed unanimously.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Adjourn	N/A	N/A



Mayor, Kirk D. Raffield



City Clerk, Lorrie Waters

