



**City of Jasper**  
200 Burnt Mountain Road  
Jasper, GA 30143  
Phone: 706-692-9100  
Fax: 706-692-9109

Mayor  
Steve Lawrence

City Manager  
Sonia Jammes

Mayor Pro Tem  
Kirk Raffield  
Council  
John B Foust, Jr  
Anne Sneve  
Dr Folsom Proctor III  
Jim Looney

**City of Jasper**  
**Request for Proposals for Architectural Services**  
**RFP 2022-07**

**Addendum No. 1**  
**June 16, 2022**

**1. Where is the location of the proposed Park and Amphitheater referenced in the RFP?**

The park and amphitheater are proposed on 2 lots bordered by Spring Street and S Main Street in downtown Jasper, GA. The combined lots are 3.09 acres; however, the City is evaluating whether there may be additional land purchase opportunities to increase the park size in the future. Please see the blue hatched area below for the lots the City already owns.



**2. Does the City have any preliminary estimates, costs or budget for this project?**

The City does not have any preliminary numbers for this project; we only know that we will be pursuing federal funding as indicated in the RFP. The City has designated some of our 2020 SPLOST funding towards this project to be used for matching funds.

**3. The scope outlined in the RFP mentions “surveying”. Typically, a survey of the existing conditions would be done by a third-party firm hired by the owner. This document is typically provided to the architect/engineer at the beginning of the project. Is the intent for the fee for the survey of the existing site to be included in the RFP response or will it be provided by the owner?**

The intent is for the fee for any survey work needed to be included in the RFP response. The City may be able to provide the survey work performed when the property was purchased; however, we recommend including the fees for survey work in the RFP to ensure all bases are covered.

**4. The scope outlined in the RFP mentions “field staking.” Field staking would be a scope of work typically provided by the General Contractor during the construction phase of the project. The architect and engineer would typically review the stakes once in place. This scope of work would be included under Construction Administration services. Please clarify the intent behind the request for “field staking.”**

The City understands that the General Contractor would be responsible for any field staking during construction phases under the direction of Architect/Engineer. We acknowledge that this would be work (fees) included under Construction Administration services.

**5. The RFP scope lists the following in the scope of work: “Ensuring all labor laws are followed by Contractors as required for Federally Assisted Projects.” Typically, the General Contractor, not the Architect, would be responsible for ensuring that his team and his subcontractors followed the labor laws and would be responsible for submitting the required forms. Please clarify the intent behind this scope of work request.**

The City acknowledges that the General Contractor is typically responsible for meeting labor law requirements; however, we see this as part of the oversight the Architectural/Engineering firm would provide as a part of the Construction Administration services. We highly recommend that all respondents familiarize themselves with the requirements associated with Federally funded projects.

**6. The RFP scope lists the following in the scope of work: “Conducting final inspection and testing.” Under the Construction Administration services, the Architect will perform regular site visits to review the construction progress and will perform a final punch walk with the owner and General Contractor. However, code-required testing and inspections would be done by a third-party reviewer unaffiliated with the project team. Costs for these tests and reports are typically included in the construction budget. Please clarify the intent behind this scope of work request.**

The City acknowledges that the General Contractor is responsible for coordinating all required inspections and testing as a part of construction. We are looking for the fees that your Architectural/Engineering firm would charge for the oversight of the work as a part of the Construction Administration services.

**7. *What is the anticipated size of events to be held at the site?***

The City has no anticipated size of events to be held at the site; however, the future park location is directly off of the south end of our downtown Main Street. We see opportunities for different sized and themed events in this space that could potentially be in conjunction with other programmed events, or overflow into the downtown Main Street area.

**8. *What is the target square footage for the amphitheater?***

We do not have a target square footage; however, keep in mind that the site is currently only 3 acres. The City is interested in potentially purchasing other surrounding parcels to increase the overall park size, but there is no schedule for that.

**9. *The RFP mentions that the scope includes the completion of the Environmental Review Form. Does the site include any known archeological sites or historically significant buildings?***

The City is not aware of any archaeological sites on this land. There were structures on the parcels that have since been removed.

**10. *The RFP mentions that the site extents consist of a 3-acre city owner plot. Could you please provide a map markup or parcel numbers of where exactly the site is located?***

Yes. Please see the map referenced on Page 1, Question 1 of this Addendum.