



City of Jasper
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City of Jasper
Request for Proposals for Architectural Services
RFP 2022-07

Addendum No. 3
June 23, 2022

1. Please confirm that our understanding of the project delivery method is correct – design, bid, and then build.

What the City is looking for with this RFP is a firm that can help us first with the conceptual design work, including phasing and cost estimates, and preparation of the Preliminary Architectural Report (PAR) that is required with the pre-application and application processes for Appalachian Regional Commission grant funding. After grant funding is secured, we'd then need final designs, reports, project administration services, etc. The project administration (or contract administration) portion would include the bid process and oversight of the contractor performing the work as laid out in the RFP.

2. How would the City like to see our firm's approach to fees laid out in our proposal? Hourly rates or lump sum?

There's not a specific format that we're looking for with this project. There are technically 2 phases to the work, with the 2nd phase completely dependent upon the 1st phase being successful. We would recommend that fees be addressed for the activities within each phase, whether they be hourly rates or lump sum amounts. If hourly rates are identified, please include an estimated number of hours identified for tasks.