



**City of Jasper**  
 200 Burnt Mountain Road  
 Jasper, GA 30143  
 MINUTES | REGULAR MEETING  
 Monday, July 11, 2022, 6:00 PM

**MEMBERS PRESENT**

Mayor Steve Lawrence  
 Folsom C. Proctor-Zoom  
 Kirk Raffield  
 John Foust  
 Jim Looney  
 Anne Sneve-Zoom

**STAFF**

Sonia Jammes  
 Kim Goldener  
 Tara Benson  
 David Hall  
 Lindsey Williams  
 John Sherrer  
 Shana Coleman  
 Matt Dawkins  
 Von Headrick  
 Ian Norton

**GUESTS IN ATTENDANCE**

Tim & Lauren Bills  
 Rebecca Eaker  
 Green Suttles  
 Shane Lee

**MEMBERS ABSENT**

**LEGAL COUNSEL**

R. David Syfan

**PRESS**

Mari Livsey – KnowPickens  
 Angela Reinhardt – Pickens Progress  
 Fetch Your News

<b>AGENDA ITEM:</b> Call Meeting to Order/Invocation/Pledge of Allegiance		<b>PRESENTER:</b> Mayor Steve Lawrence	
<b>DISCUSSION:</b> Mayor Lawrence seeing a quorum called the meeting to order. Mayor Lawrence called on Development Director Lonnie Waters to provide the Invocation. Councilmember Jim Looney led the Pledge of Allegiance.			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
None	N/A	N/A	

<b>AGENDA ITEM:</b> Adopt Agenda		<b>PRESENTER:</b> Mayor Steve Lawrence	
<b>DISCUSSION:</b> Mayor Lawrence called to adopt the agenda			
<b>CONCLUSION:</b> Mayor Lawrence called for a motion to adopt the agenda. Councilmember Looney made a motion to approve. Councilmember Kirk Raffield provided a second. Motion to approve passed unanimously.			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
None	N/A	N/A	

<b>CONSET AGENDA ITEMS:</b>		<b>PRESENTER:</b> Mayor Steve Lawrence	
Minutes Regular Meeting June 6, 2022 Minutes Special Called Meeting June 29, 2022 Development Report Financial Report Fire Report Police Report Alcohol licenses holder name change			
<b>DISCUSSION:</b> Mayor Lawrence called for a motion to approve.			
<b>CONCLUSION:</b> Councilmember Raffield made a motion to approve the Consent Agenda. Councilmember Looney provided a second. Motion to approve passed unanimously.			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Approved	N/A	N/A	

<b>AGENDA ITEM:</b> Unfinished business		
#1 Consideration and approval of alcohol license for Mountain City Outdoor	<b>PRESENTER:</b> Sonia Jammes	
<b>DISCUSSION:</b> Ms. Jammes provided background on an application was received from Mountain City Outdoor. The application has an old address. For Formality reasons staff is asking that this application be voted down. The applicant will resubmit a new application with the changed addressed.		
<b>CONCLUSION:</b> Mayor Lawrence called for a motion to disapprove the request from Mountain City Outdoor. Councilmember Raffield made a motion to deny the consideration. Councilmember Looney provided a second. Motion to deny carried unanimously.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None	N/A	N/A

<b>AGENDA ITEM:</b> New Business		
#1 Consideration and approval of Ordinance 2022-06 to annex parcel 041 016 consisting of 18.97 acres located at 3354 Camp Road into the City of Jasper	<b>PRESENTER:</b> Lonnie Waters	
<b>DISCUSSION:</b> Lonnie Waters addressed Mayor and Council. Mr. Waters stated that the applicant is requesting to annex into the city and rezone. The property is located at 3354 Camp Road, better known for the Old Lawson Chevrolet property. Based on the analysis of this application, using the standards and criteria found in Section 94-246 of the Zoning Ordinance, staff recommends approving the request of the annexation into the City of Jasper and rezone the property from County Highway Business to C-2 General Commercial. Should Mayor and City Council approve the annexation request, it is expected that the following minimum standards are demonstrated and met as requested by staff during the appropriate approval process. If the current proposal does not meet these minimum standards, it is understood that the development plans will be altered to come into compliance. Mr. Waters stated that the Planning and Zoning Board met on Tuesday, June 28, 2022, the board voted unanimous to recommend approval. This was presented to Mayor and Council at the Public Hearing/Work Session on June 30, 2022. Mr. Waters stated that no one came forward against this.		
<b>CONCLUSION:</b> Mayor Lawrence called for a motion to approve Ordinance 2022-06 to annex parcel 041 016 consisting of 18.97 acres located at 3354 Camp Road into the City of Jasper. Councilmember Raffield made a motion to approve based on section 94-246 of the zoning and citing article 1,2,5,6, and 7 and any other regulations outlined in the Zoning Ordinance or City Code Ordinances. Councilmember Foust provided a second. Motion passes unanimously.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Approved	N/A	N/A

<b>AGENDA ITEM:</b> New Business		
#2 Consideration and approval of Ordinance 2022-07 amending the Zoning Map to rezone parcel 041 016 consisting of 18.97 acres located at 3354 Camp Road into the City of Jasper as C-2 Commercial	<b>PRESENTER:</b> Lonnie Waters	
<b>DISCUSSION:</b>		
<b>CONCLUSION:</b> Mayor Lawrence called for a motion to approve Ordinance 2022-07 amending the Zoning Map to rezone parcel 041 016 consisting of 18.97 acres located at 3354 Camp Road into the City of Jasper as C-2 Commercial. Councilmember Foust made a motion to approve. Councilmember Raffield provided a second. Motion to approve passed unanimously.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

Approved	N/A	N/A
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<b>AGENDA ITEM:</b> New Business #3 Consideration and approval of Ordinance 2022-08 to de-annex from the City of Jasper parcel 028 051.005 consisting of 33.93 acres and parcel 028 051.006 consisting of 11.08 acres	<b>PRESENTER:</b> Lonnie Waters
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**DISCUSSION:**  
 Mr. Waters provided background information on the de-annexation of parcel 028 051.005 consisting of 33.93 acres and parcel 028 051.006 consisting of 11.08 acres. Mr. Waters stated that the land is the last parcel that is inside the city limits and will not create an island. Mr. Waters stated that the Planning and Zoning Board met on Tuesday, June 28, 2022, the board voted unanimous to recommend approval. This was presented to Mayor and Council at the Public Hearing/Work Session on June 30, 2022.

**CONCLUSION:**  
 Mayor Lawrence called for a motion to approve of Ordinance 2022-08 to de-annex from the City of Jasper parcel 028 051.005 consisting of 33.93 acres and parcel 028 051.006 consisting of 11.08 acres. Councilmember Raffield made a motion to approve. Councilmember Looney provided a second. Motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

<b>AGENDA ITEM:</b> New Business #4 Consideration and approval for variance to the City of Jasper Sign Ordinance.	<b>PRESENTER:</b> Lonnie Waters
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**DISCUSSION:**  
 Mr. Waters stated that the applicant is requesting to convert two static billboards to digital boards, located on Highway 515. The request if granted would also be a reduction in size from 14'x48' to 10'6" x 36', with one side of each structure being converted to a LED (digital) multi-message face and the other side remaining a "static face". Mr. Waters stated that staff is recommending based on the analysis of this application, using the review criteria in Sec. 95-71 of the Sign Ordinance, staff recommends approving the variance request with the compliance of the guidelines set forth in Section 94-48 Electronic Sign Faces, Section 95-49-Dimmable technology and Section 95-50-Malfunction defaults within the City of Jasper Sign Ordinance. The Planning and Zoning Board recommended the approval. This variance will take a nonconforming sign and allow it to be reduced in size and changed from 2 static billboards to 2 digital boards. The City Ordinance states that a digital board rotates advertising every 15 seconds, this variance will allow the digital board to rotate advertising every 8 seconds.

**CONCLUSION:**  
 Mayor Lawrence called for a motion to approve. Councilmember Raffield made a motion to approve. Councilmember Looney provide a second. Motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	June 30, 2022

<b>AGENDA ITEM:</b> New Business #5 Consideration and approval of Resolution 2022-10 Extension to Temporary Moratorium	<b>PRESENTER:</b> Sonia Jammes
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**DISCUSSION:**  
 Ms. Jammes stated as a result of the complexity of drafting the modified zoning ordinance and the current efforts with the master planning for the Utility System and Development Department, City Council is requested to adopt a ninety-day extension to the moratorium until October 15, 2022.

**CONCLUSION:**  
 Mayor Lawrence called for a motion to approve Resolution 2022-10. Councilmember Foust made a motion to approve. Councilmember Raffield provide a second. Motion to approve passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Approved	N/A	N/A
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<b>AGENDA ITEM:</b> New Business #6 Consideration and approval of Resolution 2022-11 Moratorium on Temporary Residential Annexations		<b>PRESENTER:</b> Sonia Jammes
<b>DISCUSSION:</b> Ms. Jammes provided background for the Temporary Moratorium. In an effort to preserve healthy community growth and protect the City’s natural resources, a temporary moratorium is requested to be imposed on all residential annexations and residential annexation applications received for one year until July 15, 2023. The temporary moratorium will not apply to commercial and or industrial annexations.		
<b>CONCLUSION:</b> Councilmember Looney made for a motion to approve of Resolution 2022-11 Moratorium on Temporary Residential. Councilmember Raffield provided a second. Motion passed unanimously.		
<b>ACTION ITEMS</b> Approved	<b>PERSON RESPONSIBLE</b> N/A	<b>DEADLINE</b> N/A

<b>AGENDA ITEM:</b> New Business #7 Consideration and approval of new Patch for Jasper Police Department		<b>PRESENTER:</b> Chief Dawkins
<b>DISCUSSION:</b> Chief Dawkins provided Mayor and Council with a picture of the new City of Jasper Police Patch. The current patch design has not been changed in over twenty years.		
<b>CONCLUSION:</b> Mayor Lawrence called for a motion to approve new Patch for Jasper Police Department Councilmember Looney made a motion to approve. Councilmember Raffield provided a second. Motion passed unanimously.		
<b>ACTION ITEMS</b> Approved	<b>PERSON RESPONSIBLE</b> N/A	<b>DEADLINE</b> N/A

<b>AGENDA ITEM:</b> New Business #8 Consideration and approval Residential Sanitation Service Proposal		<b>PRESENTER:</b> Sonia Jammes
<b>DISCUSSION:</b> Ms. Jammes stated as a part of a new service delivery strategy the city is undertaking outsourcing sanitation. Staff has met with representatives from Waste Pro USA regarding outsourcing sanitation services for our residential customers. Staff feels that there will be an efficiency built into our sanitation services. Customers will be provided a 96-gallon rolling cart. This will help with our workforce retention strategy. The same current staff is taking care of sanitation services, streets, and parks as well as mowing rights-of-way. This will be phase one for outsourcing residential sanitation, eventually we will look at outsourcing our commercial sanitation. Councilmember Raffield added that no one is losing employment over this decision. Under the proposal, customers will also not see any increase in their monthly fee for service. Staff anticipates service to start in September.		
<b>CONCLUSION:</b> Mayor Lawrence called for a motion to approve the proposal from Waste Pro for Residential Sanitation Services. Councilmember Raffield made a motion to approve. Councilmember Looney provided a second. Motion passed unanimously.		
<b>ACTION ITEMS</b> Approved	<b>PERSON RESPONSIBLE</b> Sonia Jammes	<b>DEADLINE</b> N/A

<b>AGENDA ITEM:</b> New Business #9 Consideration and approval of reclassification of Firefighter Positions	<b>PRESENTER:</b> Chief Sherrer
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**DISCUSSION:**  
 Chief Sherrer addressed Mayor and Council. Chief Sherrer stated that the change in department rank will add structure to the Jasper Fire Department. Chief Sherrer exclaimed that he would like to replace three Firefighter positions with 3 Sergeant positions. Currently the department operates with 4 personnel on a shift, and a total of 3 shifts. The Lieutenant is in charge of the shift and its personnel. When the Lieutenant is off this creates a situation where 4 firefighters are on duty without an officer. Creating the rank of Sergeant would place a Lieutenant, Sergeant, and two Firefighters on shift. This would allow a Lieutenant to be absent and have a Sergeant maintain the rank structure and lead the shift. Councilmember Raffield stated that this has been approved from the Public Safety Committee.

**CONCLUSION:**  
 Mayor Lawrence called for a motion to approve the reclassification of Firefighter Positions Councilmembers for approval. Raffield made a motion to approve. Councilmember Looney provided a second. Motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

<b>AGENDA ITEM:</b> New Business #10 Consideration and approval of adoption of the 2018 edition of NFPA 101: Life Safety Code	<b>PRESENTER:</b> Chief Sherrer
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**DISCUSSION:**  
 Chief Sherrer requested approval to adoption the 2018 edition of the NFPA and the Life Safety Code. Councilmember Looney asked if the city could accept the changes to the NEPA CODE or will it need to be approved every time there is a change. Mr. Syfan explained that when it is a state mandatory minimum code, you do not adopt the code, the state has already done it for you.

**CONCLUSION:**  
 Mayor Lawrence called for a motion to approve the adoption of the 2018 edition of NFPA 101 Life Safety Code. Councilmember Looney made a motion to adopt and enforce the state mandatory minimum code that the Life Safety Code as mandated by the state of Georgia. Councilmember Foust provided a second. Motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

<b>AGENDA ITEM:</b> New Business #11 Consideration and approval of Workforce Retention Strategies	<b>PRESENTER:</b> Sonia Jammes
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**DISCUSSION:**  
 Ms. Jammes stated in conjunction to researching service delivery strategies staff has looked at workforce retention strategies. Ms. Jammes went on to say with our current economic climate it is vital that the city implement workforce retention strategies to ensure that we remain competitive with surrounding areas. Staff is requesting the approval of the proposed pay scale for certified Dual Operators.

**CONCLUSION:**  
 Councilmember Foust made a motion to accept the Workforce Retention Strategies. Councilmember Looney provided a second. Motion passed unanimously.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Approved	N/A	N/A

<b>AGENDA ITEM:</b> New Business		
#12 Consideration and approval of change in Alcohol Ordinance 2022-10	<b>PRESENTER:</b> Lindsey Williams	
<p><b>DISCUSSION:</b>          Mrs. Williams provided background information on Outdoor Recreational Tap Room Specialty License. Mrs. Williams has been working with Mr. Syfan to create a specialty license that would accommodate the request from Mountain City Outdoors. Mr. Syfan stated that the specialty License will be definitive enough where you can allow the proposal to move forward yet not so broad.</p> <p><b>CONCLUSION:</b>          Mayor Lawrence called for a motion to approve the Specialty License. Councilmember Raffield made a motion to approve. Councilmember Looney provide a second.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Approved	N/A	N/A

<b>AGENDA ITEM:</b> New Business		
#13 Consideration and approval of AXON 13 Fleet Cameras and 20 Body Worn Cameras.	<b>PRESENTER:</b> Chief Dawkins	
<p><b>DISCUSSION:</b>          Chief Dawkins provided background on the need for Body Worn Cameras as well as Fleet Cameras. Chief Dawkins requested the approval of AXON 13 Fleet Cameras and 20 Body Worn Camera. The funding for this would come out of the technology fund. Chief Dawkins added that this has been presented to the public safety committee.</p> <p><b>CONCLUSION:</b>          Councilmember Looney made a motion to approve the AXON 13 Fleet Cameras and 20 body worn cameras. Councilmember Raffield provided a second. Motion passed unanimously.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Approved	N/A	N/A

<b>AGENDA ITEM:</b> New Business		
#14 Consideration and approval the purchase of 15 computers, docking stations and printers for Police Vehicles	<b>PRESENTER:</b> Chief Dawkins	
<p><b>DISCUSSION:</b>          Chief Dawkins gave a brief description of the need for computers and printers in the Police vehicles. The funding would come from the technology fund. Chief Dawkins added that this has been presented to the public safety committee. Councilmember Raffield asked what the turnaround time would be from JusticeOne. Chief Dawkins stated it could be two weeks or six weeks.</p> <p><b>CONCLUSION:</b>          Mayor Lawrence called for a motion to approve. Councilmember Looney made a motion to approve. Councilmember Raffield provided a second. Motion passed unanimously.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Approved -JusticeOne	N/A	N/A

<b>AGENDA ITEM:</b> Committee Reports	<b>PRESENTER:</b> Council
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<b>DISCUSSION:</b> Council provided committee reports. Kim Goldner provided an update on the Doris Wiggington Park.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None	N/A	N/A

<b>AGENDA ITEM:</b> Adjourn	<b>PRESENTER:</b> Mayor Steve Lawrence	
<b>DISCUSSION:</b> Mayor Lawrence called for a motion to adjourn.		
<b>CONCLUSION:</b> Councilmember Raffield made a motion to adjourn the meeting. Councilmember Looney provided he second. Motion to approve passed unanimously. Mayor Lawrence adjourned the meeting.		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Adjourn	N/A	N/A

  
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Mayor

  
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City Clerk